

Alliance High School

Discipline Matrix

Mission

To develop in all students the individual skills, the desire for knowledge, and the personal commitment essential for a successful future.

Philosophy

Alliance High School has adopted practices congruent with those taught through A.P.L.. AHS embraces retraining certain behaviors to ensure the success of each student. It is vital to the school that retraining occurs quickly. We do not punish the student. Instead we address the behavior. Behaviors identified in the discipline matrix are broken into two areas: classroom discipline, and school discipline. While administrators have the final say regarding discipline, many behaviors can be quickly retrained and even avoided by using effective teaching strategies that teachers and other staff members have been trained in. Behavioral choices ultimately reside with the student

Classroom Conduct Infractions

Classroom behaviors are those that will be addressed by the teacher. These behaviors occur in the classroom and require retraining. Classroom behaviors requiring retraining are those that cause the student to lose engagement. Through A.P.L. training we have been instructed in the following techniques regarding response to inappropriate classroom behaviors:

1. Act promptly when inappropriate behavior is observed.
2. Gain the student's attention.
3. Identify the reason the student is being addressed.
4. Determine an appropriate time and place for re-teaching.
 - a. The time will be a time that is valued by the student (before school, after school, during lunch, study hall, etc.).
5. Re-teach the desired behavior, rationale and expected outcomes.
6. Model an example of the appropriate behavior.
7. Have the student practice the behavior while the staff member coaches and provides feedback.
8. Reinforce the student by encouraging them to succeed with this behavior.
9. Remind the student that if there is additional troubles with the behavior that they will be retrained again as long and as frequently as necessary.
10. Thank the student and dismiss them.

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School Conduct Infractions

School conduct infractions include those that cannot be taught in the classroom. These behaviors may involve behaviors from keeping the school clean, to behaviors that threaten the safety of an individual. School conduct infractions will involve a point system with more severe infractions incurring higher point accumulations and more severe consequences. Teachers and administration will adhere to the consequences in the following matrix.

In School Suspensions

If a student receives in school suspension, they will be able to complete all classroom assigned work. The student will be addressed at some point during each day of in-school suspension by each of their classroom teachers. Students placed in ISS will be required to leave their cell phone and laptop with administration. All work will be required to be pen and paper. The student will bring home a form signed by teachers stating the activity for the day and the work the student needs to do to make up for missing the class

Disciplinary Point System (100 Point Maximum)

The purpose of the discipline point system is to:

1. Improve the educational environment for students, teachers, parents, and staff.
2. Inform students and parents of rules and policies.
3. Record discipline violations in a systematic way

The discipline point system is a progressive system based upon the belief that an individual does not have the right to infringe upon the rights of others. Also, all people concerned with the school have the responsibility of creating a positive learning environment.

The vehicle used to implement the discipline action will carry a point value. If 100 points are obtained before the end of the school year, then the student will be recommended for expulsion and due process will be followed. The length of suspension or expulsion will carry over into the next semester/year if the school year ends before the suspension or expulsion has been served.

The following categories will be used as a guideline to determine consequences for student misconduct, however, not all behavior can be predicted and/or categorized; therefore, the administration reserves the right to handle situations on an individual basis

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Category	Action	Points Assessed	1 st Offense	2 nd Offense	3 rd Offense	4 th Offense
Category A (Attendance Infractions)	<ul style="list-style-type: none"> Tardies (3 tardies in one class) 	5 points	After School Detention-30 minutes	(Second set of 3 tardies) Same as 1st offense	(Third set of 3 tardies) One day ISS - 10 points	(4th set of 3 tardies) Same as 3rd offense
Classroom Conduct Infraction	<p>Any behavior in the classroom displaying lack of engagement. Actions include but are not limited to:</p> <ul style="list-style-type: none"> Coming to class late Failure to turn in work General classroom disruptions Lack of preparedness Failure to follow classroom expectations Food and non-clear beverages in the classroom 	0 Points	Retraining will occur for each offense	Teacher / Student private conference	Parent / Guardian contact	Parent / Guardian contact
Category N (Nuisance Items)	<p>Nuisance items include but are not limited to:</p> <ul style="list-style-type: none"> Cell phones Laser pointers 	5 Points	Item confiscated for the remainder of the day	Parents notified and item confiscated for 24 hours	Item confiscated and parent or guardian must come to the school and pick up the item in person	Same as 3 rd offense

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Category I	<p>Category I infractions are those that negatively impact the learning environment but can be addressed with minimal re-training. These are considered school conduct infractions.</p> <ul style="list-style-type: none"> ● Public display of affection ● Failure to keep locker clean ● Littering ● Profanity/Vulgarity ● Inappropriate dress 	5 Points	Re-training with the staff member who observed the behavior	Re-training with the staff member who observed the behavior	Parent or guardian will be contacted 1-Day ISS	Parent or guardian will be contacted 1-Day OSS
Category II	<p>Category II infractions are school conduct infractions that remove the ability of the teacher to educate the student. These infractions require more intensive training to correct.</p> <ul style="list-style-type: none"> ● Skipping class ● Academic dishonesty ● Disorderly conduct ● Leaving school grounds without permission ● Lying ● Misuse of school material and equipment ● Disorderly conduct on bus ● Refusal to participate in class 	10 points	Parent or guardian will be contacted Re-training with staff member who observed the behavior	Parent or guardian will be contacted 1-Day ISS	Parent or guardian will be contacted 2-Day ISS	Parent or guardian will be contacted 1-Day OSS Each following infraction will result in an extra day of OSS

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Category III	<p>Category III infractions require immediate action from administration. These infractions require cooperation between administration and the family.</p> <ul style="list-style-type: none"> ● Possession/use of tobacco products (smoking, chewing, vaping, e-cigarettes) * ● Disruption of school/class ● Disruption of assemblies or programs ● Inappropriate behavioral gestures ● Refusal to serve retraining and/or skipping retraining 	15 points	Parent or guardian will be contacted 1-Day ISS * SRO will be contacted for all possession related activities	Parent or guardian will be contacted 2-Day ISS	Parent or guardian will be contacted 2-Day OSS	Parent or guardian will be contacted 3-Day OSS Each following infraction will result in an extra day of OSS
Category IV	<p>Category IV infractions are either in violation of law as well as school policy or create a situation where a staff member is unable to perform necessary duties.</p> <ul style="list-style-type: none"> ● Sexting/Indecent Material ● Careless driving * ● False calls ● Forgery of notes ● Minor vandalism * ● Minor theft * ● Disrespect to staff ● Excessive profanity/vulgarity 	20 Points	Parent or guardian will be contacted 1-Day OSS * SRO may be contacted	Parent or guardian will be contacted 2-Day OSS * SRO may be contacted	Parent or guardian will be contacted 3-Day OSS * SRO may be contacted	Parent or guardian will be contacted 5-Day OSS * SRO may be contacted *If there is a 5 th category IV offense-expulsion will be recommended.

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Category	Action	Points Assessed	1 st Offense	2 nd Offense	3 rd Offense	4 th Offense
Category V	<p>Category V infractions result in immediate out of school suspensions. Category V infractions are beyond classroom disturbances affect the effective and efficient operation of the school.</p> <ul style="list-style-type: none"> ● Gross misbehavior ● Harassment/Intimidation ● Sexual Harassment ● Major theft ● Verbal assault ● Insubordination ● Fighting ● Promotion or Videoing of Fights ● Use/possession/under the influence of drugs or alcohol 	25 Points	<p>Parent or guardian will be contacted to pick up student</p> <p>3-Day OSS</p> <p>SRO may be contacted</p>	<p>Parent or guardian will be contacted to pick up student</p> <p>5-Day OSS</p> <p>SRO may be contacted</p>	<p>Parent or guardian will be contacted to pick up student</p> <p>5-Day OSS</p> <p>SRO may be contacted</p>	<p>Parent or guardian will be contacted to pick up student</p> <p>5-Day OSS -recommendation for expulsion</p> <p>SRO may be contacted</p>
Category VI	<p>Category VI infractions involve physical or emotional acts of harm towards another person(s). These infractions will require immediate attention from parents and may involve law enforcement. All infractions in this category require SRO involvement.</p> <ul style="list-style-type: none"> ● Arson ● Weapons other than firearms ● False Fire Alarm ● Selling Drugs/Alcohol 	50 Points	<p>Parent or guardian will be contacted to pick up student</p> <p>Minimum 10-Day OSS-possible recommendation for expulsion</p> <p>Mandatory SRO involvement</p>	<p>Parent or guardian will be contacted to pick up student</p> <p>10-Day OSS-recommendation for expulsion</p> <p>Mandatory SRO involvement</p>		

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Category VII	Category VII infractions result in immediate recommendation of expulsion. Law enforcement will be notified. <ul style="list-style-type: none"> ● Firearms ● Physical Assault on a staff member ● Sexual Assault ● Bomb Threat 	100 Points	Recommendation for expulsion			

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Definitions

Assault - Physical attack on another person causing harm without immediate warning and/or provocation.

Disruption of School/Class/Assemblies - Examples include yelling, running, persistent talking, horseplay, etc.

Disruptive Objects - Items include, but are not limited to, tacks, whistles, rubber bands, etc. Items normally used for school activities, i.e. pencils, may be considered disruptive if they are used in a manner outside of their purpose.

Excessive Profanity/Vulgarity - A stream of profanity and/or gestures that become a major disruption.

Explosives, Fireworks, and Foul Substances - Any article containing an explosive or combustible substance (including fireworks) or foul offensive or injurious substances or compounds with the intent to use the same against the person or property of another.

Expulsion - Refer board policy 505.04

Expulsion for Possessing a Firearm or Dangerous Weapon - Refer to board policy 504.11

Students Expelled from Another School - Any student expelled from another school will not be allowed to enroll in Alliance Public Schools until the expulsion period has been enforced/fulfilled from the previous school, or school board majority vote to allow enrollment.

Extortion/Blackmail - The direct attempt to extract money, goods, or favors from another individual through coercion, force, or threats.

False Alarm of Fire - Raising or creating any false alarm of fire in or to any buildings or part of any building structure or property of the school district by any means or manner.

False Call - The act of claiming the name of another person to excuse a student from class or school.

Fighting - The act of quarreling (physical or verbal), which could or does result in bodily contact in or on school property, including any activity under school sponsorship. Retaliation, fighting back, or engaging in the physical altercation regardless of who started the altercation is considered fighting.

Forgery - The act of using in writing the name of another person, or falsifying times, dates, grades, addresses, or other data on school forms.

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Gross Misbehavior – Misbehaving that is far beyond simple inappropriate behavior; overt behavior that threatens property or the safety and well being of others including the promoting of fighting.

Harassment/Intimidation – Any act or threat by force or verbalization against another person.

Illegal Entry – Forced entry or entry without administrative authorization into a building, room, or school property.

Illegal Explosives – Possessing, using, threatening to use, or transferring any weapon or instrument capable of inflicting bodily injury.

Inappropriate Behavior/Gestures – Behavior on school grounds or school activities that is not acceptable as measured by the general standards of the school and community including words, gestures, pictures, etc.

Inappropriate Dress – Refer to page _____ in the handbook.

Indecent Exposure – Exposing yourself in the presence of other people.

Indecent Material – The act of portraying obscenity or vulgarity in pictures or caricatures in assignments, on any personal property visible to others at school, or on any school property.

In-School Suspension – See description above. A disciplinary action whereby a student is separated from class attendance, but is required to be at school.

Insubordination – Disregard for the authority of staff members and other adult employees.

Intimate Acts – Prolonged public display of affection or inappropriate physical contact in the school setting or on school property.

Littering – To dump, deposit, place, throw, or leave litter in and upon school property other than in receptacles set aside for such purposes.

Long-Term Suspension – More than five school days, but less than twenty school days.

Major Theft – Theft of property valued at or over \$20.00.

Mandatory Reassignment – Assignment to another educational setting.

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Minor Vandalism – Vandalism of property or materials with a value of less than \$20.00.

Misuse of School Materials – Misusing and/or using school materials in an unauthorized manner (shop materials, home economics food products, etc.). Also, writing or marking on desks, books, lockers, etc.

Physical or Verbal Assault – The act of initiating a violent, (physical or verbal attack) against another student on school property, on a school bus, or at a school event.

Plagiarize – To steal and pass off as one's own work, without crediting the source.

Possession or Illegal Use of a Weapon – The act of possessions, using, or threatening to use any weapon or instrument capable of inflicting bodily injury.

Possession/Use of Tobacco – Using and/or the possession of tobacco products (smoking, chewing, vaping, e-cigarettes) is not permitted on school property or at school activities/events.

Profanity – The use of language that is unacceptable to school/community standards.

Public Displays of Affection – Refer to page _____ of the handbook.

School Property – This is defined as any building, buildings, and part of any building, structure, land or property of the Alliance School District.

Sexting – The act of sending sexually explicit messages or photos electronically.

Sexual Assault – Any type of sexual contact or behavior that occurs without the explicit consent of the recipient.

Sexual Harassment – See Article 10 section 3 of the handbook.

Short-Term Suspension – Suspension up to and including five (5) school days.

Skipping Class – Actively leaving (and/or) not attending a class. This is different from a student who is marked non-verified

Theft – The act of acquiring and/or being in possession of the property of another without consent,

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Trespass – Entering upon the lands or premises of the school district without authority after having been forbidden to do so by school staff, or upon being notified to depart from the premises by members of the school staff, refusing or neglecting to depart from said premises.

Truancy – The act of unauthorized absence from school for any period of time. Chronic tardiness may be considered truancy.

Unauthorized Games in School – Gambling, poker, etc.

Unlawful Intimidation of School Authority – Interfering with administrators, teachers, or other school personnel by force or violence.

Verbal/Physical/Written Threat to Teacher/Staff – Any verbal, physical, or written threat which insults or abuses any staff member or otherwise shows disrespect.

Vulgarity – Defined as offensive, lewd, or obscene.